

IIW2022 International Conference on Welding and Joining Instruction for Poster Presentation (Physical)

1. Overview of the Conference

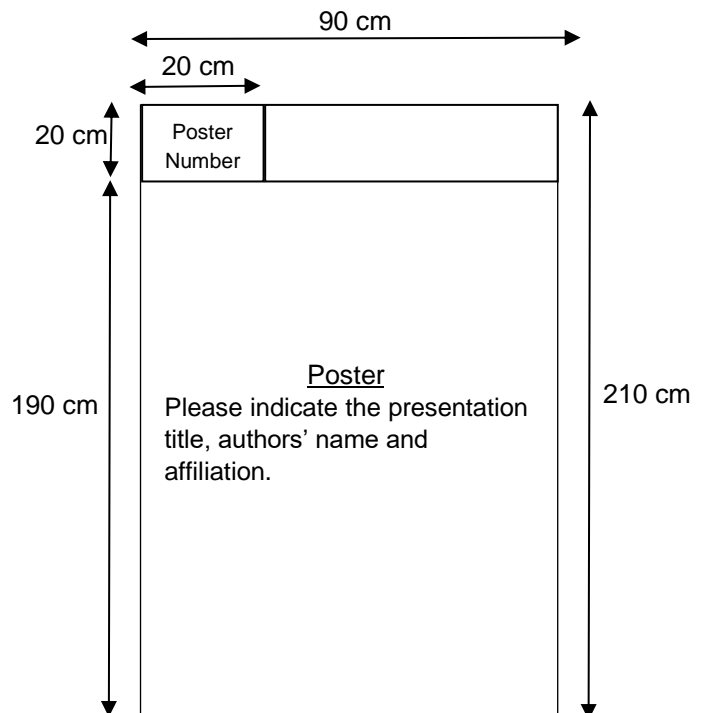
The Conference will be held in a hybrid format with both on-site and virtual.

<Schedule>

- 17 July** International Conference starts in both venue and online. Poster Presentation will be published in the virtual platform and will be available for about 1 week.
- 18 July** Poster Session (Physical) in venue.

2. Poster Preparation (Format)

- Prepare your poster to fit the dimensions not exceed 90 cm wide x 190 cm long.
- Allocate the top of the poster for the presentation title, authors' name and affiliation as stated on the submitted extended abstract - as illustrated on the right.
- The text, illustrations, etc. should be enough to be read from a distance of 2 meters.
- Poster number will be prepared by Secretariat and be posted on the top left corner of poster board.

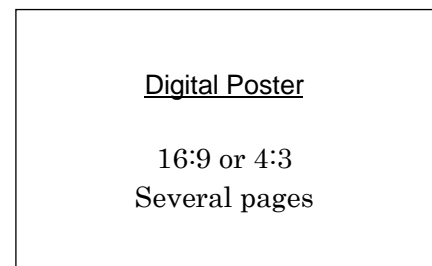


3. Uploading and Printing (before your departure to the venue)

- Your digital poster will be previewed in PC online, so please change the format from vertical alignment to horizontal aspect ratio.
- Please upload your Poster data online.

Uploading data:

- ✧ Format: PDF and MP4 (2 files)
Convert the slide to MP4 file.
(no voice required.)
- ✧ File size: PDF 15 MB, MP4 500MB
- ✧ Naming rule: Poster Number_your name (given_middle_family)
e.g. PA-1_John_M_Smith.pdf
PA-1_John_M_Smith.mp4



Upload place:

Please upload the files to the virtual platform <millvi Portal >.

1. When your uploading account is set up, the Secretariat will inform you with the uploading instruction.
2. To access to the virtual platform, you need to complete the registration online.
3. After registration, and you will have access to the platform from the "my page" of the registration site.

Submission Deadline: **Monday 4 July 2022**

After Submission, the committee will review the data. If any corrections are required, you will need to replace the video files by Monday 11 July 2022.

- After the poster data is evaluated by the session chair, please print the poster and bring it to the venue.

4. Registration

- All speakers are requested to register at “Registration Desk” no later than 8:30 am on Monday 18 July. Registration Desk is located in a lobby on the 1st floor, and will be open during the following hours;

Sunday 17 July	8:00 - 18:00
Monday 18 July	8:00 - 18:00

5. Poster Set-up, Presentation and Removal

- Poster presentation will be held at the foyer, B1F.
- All poster presenters are responsible for setting up and removing their own posters on the designated poster board.
- Pushpins will be available for the mounting of posters. Please use the board with your program number.
- Poster presenters should remain next to or near their poster/s during the core time for presentation.

-	Poster No.	Start	End
Poster Set-up	All posters	July 18 (Mon) AM	July 18 (Mon) 10:30
Core Time for Presentation	PA-1 ~ PA-16	July 18 (Mon) 10:30	November 18 (Thu) 11:30
	PB-1 ~ PB-16	July 18 (Mon) 15:45	November 18 (Thu) 16:45
Poster Removal	All posters		By July 22 (Mon) 19:00

*After the Core Time, all posters will be remained and you can remove the poster to bring home. All posters must be removed by the end of designated removal time. Any posters remaining after the due will be removed and disposed by the Secretariat.

6. After Presentation

- Questions from the attendees will be posted online in the chat system, which is accessible in the virtual platform. The accessing URL will be posted in the following sites:
 - ◇ Physical site: The QR code will be posted beside each poster.
 - ◇ Non-Physical site: on each poster page in the virtual platform.

Please access to your poster page in the virtual platform page and answer the questions.